

BOARD OF PARK COMMISSIONERS
AND RECREATION BOARD JOINT MEETING
MINUTES – April 5, 2022, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Members of the Recreation Board: Mr. Eric Herman

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 Patrick Titterington, Director of Public Service & Safety
 City staff

The minutes of the March 1, 2022 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake commented that the gazebo at Treasure Island Park within the Pollinator Habitat has been completed. The bird feeders have also been placed and the benches are installed. Most of the work has been completed by Park Department staff. Mr. Kappers asked how obvious the cameras are in the habitat and Mr. Titterington stated signs will be posted that cameras are in place and recording. Mr. Drake also gave an update on Robinson Reserve. He stated the 1.3-mile gravel walking trail has been placed and the wildflower prairie mix has been planted. Staff will be placing five park benches throughout the reserve along with additional signage. This summer the Miami County Park District will be adding two overlooks that over look the lower wetlands. Mrs. Westfall stated she walked in the reserve and it is very nice but noted there is one section that is steep, especially for the elderly. Lastly, Mr. Drake stated staff has been working on Archer Park Diamond 2. The player bench is in and the overhead covering has been built. A contractor has installed the pitching mound. This field is a great addition to be used this upcoming season. Staff will not be installing the outfield fencing until the outfield is graded. The outfield grading will probably take place this coming fall. Mrs. Westfall stated she is concerned with the proximity of the field to the railroad tracks. She feels there will be many foul balls that go over the railroad tracks causing them to either go and get them or costing them money in replacing the baseballs.
- Mr. Siler submitted a report (copy attached to original minutes) and had no other additions.
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher stated course play has slowed down due to the weather but staff is ready for the leagues to begin. Mr. Kappers asked the status of the Assistant Golf Professional position and Mr. Booher stated he is working with Human Resources to fulfill the position and will hopefully have a recommendation for someone to hire at the May Board of Park Commissioners meeting.

NEW BUSINESS:

- **Review and approve the revised Field Use Policy Field Lining Fees** – Ken Siler, Recreation Director stated the Recreation Board approved the revised agreement for the Field Use Policy Field Lining Fees but with one concern related to the field lining fees. Staff is experiencing an issuing in ordering field use paint along with the increases of cost when they are able to get a supply. Mr. Siler stated it is being proposed to increase the initial lining of the baseball, softball, soccer, and football fields by 50% and then the cost of relining the fields is being doubled. Mr. Emerick confirmed that there is an application fee, initial lining fee, and the relining of the fields.

A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to approve the recommendation of the Recreation Department to the Revised Field Use Policy Field Lining Fees.

Motion passed by unanimous vote

- **Consideration of the Troy-Miami County Public Library partnering with the Recreation Department to host the movie Moana at Treasure Island Park on June 28, 2022. The movie will begin at dusk (approximately 9:15 p.m.) The rain date is July 12, 2022.** – Ken Siler, Recreation Director stated the Recreation Department has partnered with the Troy-Miami County Public Library to host a movie night at Treasure Island Park. In the years past, the movie nights have been a success.

A motion was made by Mr. Kappers, seconded by Mr. Emerick, to approve the movie Moana being presented at Treasure Island Park.

Motion passed by unanimous vote

OTHER:

- **Recommendation by the Board of Park Commissioners regarding construction plans for the St. Rt. 41 Broadford Bridge parking lot and authorize bidding** – Jeremy Drake, Park Superintendent, stated ODN approved the cities grant application for the St. Rt. 41 Broadford Bridge parking lot which had been discussed at a previous Board of Park Commissioners Meeting. With the grant being approved, staff is looking for approval of the design and to start the bidding process so the project can be completed in 2022. Mr. Drake stated the area on St. Rt. 41 is heavily used in the summer months as a put in point for river usage. With the greenspace available, it can now provide off street parking and enhance the safety of the patrons. Mr. Kappers asked about the signage that will be posted. Ms. Nikki Reese, Community Development Manager confirmed that since the funds are coming from a NatureWorks Grant, signage must state it was funded by NatureWorks and have the cardinal on it. Mr. Kappers wants to make sure there is a sign posted stating it is a public parking lot. Mr. Emerick confirmed that the parking lot will hold six cars and Mrs. Westfall questioned if six spots will be enough for long term usage. Mr. Drake stated this parking lot will not be able to hold all the cars parking on the street but this parking lot will help get some cars off the street. Mr. Titterington, Director of Public Service, stated signs will be posted stating the rules of the park and it will be marked as a public parking lot. Lastly, Mr. Titterington stated staff did review the size of the lot and with the area that is available, the construction plans are utilizing the area to full capacity.

A motion was made by Mr. Kappers, seconded by Mrs. Westfall, to approve the construction plans and authorize bidding for the parking lot.

Motion passed by unanimous vote

Discussion: Mrs. Westfall questioned when the parking lot would be completed and available for use? Ms. Reese stated since the cost estimate is under \$50,000, the project does not have to be publicly bid and staff is hoping the project will be completed this summer. Mr. Kappers questioned if City Council has to approve legislation naming the park and Mr. Titterington stated the park will not be officially named.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:21 p.m.

Respectfully submitted,
